

**PROPOSED COUNCIL STUDY ISSUE**

**For Calendar Year:** 2004

**Continuing**

**New**

**Previous Year (below line)      X**

**Issue:**    Bike Facility Requirements for New Non Residential Development

**Lead Department:**    Community Development

**General Plan Element or Sub-Element:** Land Use and Transportation

**1.    What are the key elements of the issue? What precipitated it?**

The Bicycle and Pedestrian Advisory Committee has identified lack of facilities at work sites as a factor that prevents commuters from bicycling to work. The BPAC would like to study the possibility of requiring facilities such as secure bike parking, showers, and clothing lockers in all new developments. This study might result in recommendations for Municipal Code changes to require bicycle support facilities.

Currently the code provides incentives to provide bicycle parking in industrial areas (by reducing the required automobile parking), however the incentives have not been used. In large projects requiring a public hearing, conditions of approval are typically included requiring a range of bicycle support facilities. The VTA has adopted guidelines that staff currently uses to require bike facilities through the design review process for projects not requiring a public hearing. Multi-family residential and commercial zones require provision bicycle parking facilities.

**2.    How does this relate to the General Plan or existing City Policy?**

Land Use and Transportation C3.5.1, Promote alternate modes of travel to the automobile.

**3.    Origin of issue:**

**Councilmember:** \_\_\_\_\_

**General Plan:** \_\_\_\_\_

**Staff:** \_\_\_\_\_

**BOARD or COMMISSION**

**Arts**

**Housing & Human Svcs**

**Bldg. Code of Appeals**

**Library**

BPAC X Parks & Rec.  
 CCAB Personnel  
 Heritage & Preservation Planning  
 Board / Commission Ranking/Comment:

BPAC Board / Commission ranked \_\_\_\_\_ of \_\_\_\_\_

BPAC suggested this item for 2002; Council dropped the issue from further consideration.

4. Due date for Continuing issues (if known): \_\_\_\_\_
5. Multiple Year Project? No Expected Year of Completion 2004
6. Estimated work hours for completion of the study issue.
- (a) Estimated work hours from the lead department 250
- (b) Estimated work hours from consultant(s): \_\_\_\_\_
- (c) Estimated work hours from the City Attorney's Office: 10
- (d) List any other department(s) and number of work hours:
- Department(s): Public Works 40
- Total Estimated Hours: 300
7. Expected participation involved in the study issue process?
- (a) Does Council need to approve a work plan? No
- (b) Does this issue require review by a Board/Commission? Yes
- If so, which Board/Commission? PC/BPAC
- (c) Is a Council Study Session anticipated? Yes No
- (d) What is the public participation process?
- Outreach to business and development community, BPAC, Planning Commission and City Council Public Hearings
8. Estimated Fiscal Impact:

Cost of Study	\$ 0
Capital Budget Costs	\$ 0
New Annual Operating Costs	\$ 0
New Revenues or Savings	\$ 0
10 Year RAP Total	\$ 0

9. Staff Recommendation

Recommended for Study

Against Study

X No Recommendation

Explain below staff's recommendation if "for" or "against" study. Department director should also note the relative importance of this study to other major projects that the department is currently working on or that are soon to begin, and the impact on existing services/priorities.

*reviewed by*

\_\_\_\_\_  
*Department Director*

\_\_\_\_\_  
*Date*

*approved by*

\_\_\_\_\_  
*City Manager*

\_\_\_\_\_  
*Date*